Policies and Procedures

Effective Date: Jan 1, 2026

Student Conduct:

Students are expected to adhere to the three "R's" while attending classes at the Astoria Conservatory:

READY: Be on time for class, ready to learn and have fun.

<u>RESPONSIBLE</u>: Bring all supplies (music books/instruments, dance wear, etc) to every class. Rehearse outside of class time and be prepared for class.

<u>RESPECTFUL</u>: Have respect for yourself and others. Be responsible for yourself, your behavior, your safety and the safety of others, our facility, and all equipment/furniture.

Class tuition:

All class tuition (group and individual) are due on registration and are billed and payable at the beginning of each subsequent month for that month.

A \$60 Performance Fee will be charged for every performing student each semester (excludes Summer Session).

Students are responsible for all fees, materials, and equipment costs.

Classes cannot be refunded.

Except in the event of illness/injury/emergency, all missed lesson will be billed at full price (24 hours notice is required to change a scheduled individual lesson).

School Calendar and Inclement Weather Closures:

The Astoria Conservatory follows the Astoria School District Calendar for all holidays, breaks and inclement weather closures. In the event of an inclement weather closures, announcements will be posted on our Website and on Facebook/Instagram. Because road conditions can vary in different parts of Clatsop and Pacific Counties, Astoria Conservatory urges students to err on the side of safety and contact your individual instructors (24 hour rule does not apply).

Music, Dance and Musical Theater Performance Commitments:

All students cast in a Dance or Musical Theater Performance are required to attend all rehearsals and performances—failure to do so will result in recasting.

All students performing in a Music Recital are required to attend dress rehearsals and performances.

By agreeing to register and participate in classes at Astoria Conservatory all participants hereby release, indemnify and hold harmless Astoria Conservatory and it's personnel with respect to any injury, disability or damage to personal or property to the fullest extent permitted by law. Astoria Conservatory does not assume liability for personal property, including musical instruments used in lessons, classes, ensembles, workshops or other school sponsored activities.

Thank you for choosing The Astoria Conservatory.